



Dakota Lions Sight & Health
Eye and Tissue Donation

Processing Technician/Distribution Specialist (Full Time) Job Description

We are seeking a talented Processing Technician to join our team at Dakota Lions Sight & Health in our Sioux Falls office. This is a full time position with benefits.

The Processing Technician shall be proficient in aspects of eye banking including processing, evaluation, distribution, and delivery/shipping. The Processing Technician may also be required to obtain certification (CEBT) from the Eye Bank of Association of America following one year of employment.

Principal Accountabilities and Requirements:

- Responsible for eye laboratory functions including but not limited to:
 - Initiating chart creation
 - Requesting medical records from various sources
 - Evaluation of corneas through gross evaluation, slit-lamp evaluation, and specular-microscopic evaluation to make a determination for transplant suitability
 - Proficiently process corneal tissue in accordance with surgeon specifications
- Ensures proper documentation, packaging, delivery, and shipping of corneal tissue
- Ensures corneal tissue is processed in a timely manner to fulfill surgery schedules
- Exhibits an understanding of the unique gift of eye donation and the impact distribution contributes to the process
- Promotes DLSH as a source of high quality tissue to grow distribution on a local, national, and international basis
- Consults with CEO, Clinical Manager, and Medical Director, as needed, to obtain medical decisions/consults
- Consistently performs duties in accordance with established standard operating procedures, FDA regulations, and EBAA standards
- Notifies the Quality Department of deviations from established operating procedures
- Participates, in person, in all appropriate meetings and training opportunities offered at DLSH
- Maintains strict confidentiality of all DLSH information
- Must have valid driver's license with acceptable driving history and be able to travel within the service area
- **Must be able to work a flexible work schedule to include Sundays.**



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Required Skills, Knowledge, and Abilities:

- Associate's degree or equivalent work experience is required
- CEBT certification may be required after one year of employment
- Excellent written and oral presentation skills
- Experience in Eye or Tissue Banking is preferred
- Experience in a laboratory setting or other clinical experience is preferred
- Ability to work in both an office setting and laboratory setting with potential exposure to blood-borne pathogens

If you wish to apply, please complete the application found on our website (<http://www.dakotasight.org/jobs>) and send via email to jobs@dakotasight.org or by mail to the following address:

Dakota Lions Sight & Health
ATTN: Beverly Lush
4501 W 61st Street North
Sioux Falls, SD 57107

For further questions, please visit our website (<http://www.dakotasight.org>), call us at 605-373-1008, or email jobs@dakotasight.org

Dakota Lions Sight & Health is an Equal Opportunity Employer.